

2022 CONDITIONS OF ENROLMENT FORM



ENROLMENT FORM:

An enrolment form must be filled out on our website before commencement of classes. New students to DLDC are entitled to a week of trial classes to place the student in the correct class for their ability and age group. Students & parents are to see the front desk for a debrief on the class. Following a new student's free trial classes, an enrolment form should be completed, and invoice will then be generated & emailed out. This invoice is to be paid for full before commencing classes in their 2nd week at DLDC.

PAYMENT OF FEES:

2022 we will be invoicing 8 times in total for the year. Splitting the terms into 2 invoices. Invoices are sent out by email 7 days before the start of a new block and payments are doing 7 days into the term, meaning a 14-day payment plan applies. Due dates for the invoices are listed on the fee calendar.

A late fee of \$18 is automatically applied should invoices fall 5 days overdue after the due date.

If you should miss a class for example through eisteddfod competition, illness, school camps, school musicals, agency jobs, family holidays or some other reason, the following alternatives are available for that class: - It can be made up with a class of the same level at another time within that month / block. It can be made up with a class of a higher and lower level at another time within that month. Missed DLDC classes for eisteddfod competitions, school, family commitments including holidays, or ANY other activities DO NOT get refunded or credited. Arrangements for these "makeup" classes must be made through the desk and NOT through the teacher. In Term 4 of dance there will be no makeup classes available as our timetable changes to work towards our end of year concert and performances.

CANCELLATION OF CLASSES:

DLDC reserves the right to cancel classes in emergencies without notice. Of course, all attempts will be made to inform students of any impending cancellations. Once enrolled if a student wishes to cancel enrolment in any class/es, he or she must inform DLDC via an email addressed to admin@dldc.com.au. Enrolment in classes is assumed until the end of 2022. One entire block's notice and fee payment is required from the date DLDC receives notification of cancellation by the student. Therefore, if a student wants to cancel from a class in Block 4 (for example) you must send an email to notify DLDC before the last date of the block. The student is then committed to pay for Block 5 and cancellation from the class/es and cessation of billing then takes effect from the beginning of Block 6.

PRIVATE LESSONS:

Private lessons may be arranged in any of the above classes. See desk regarding teachers and costs of private lessons. You will be directed from there on the procedure for booking and payment of these lessons.

LOST PROPERTY:

All lost property is placed in plastic container and unclaimed clothing is given to charity at the end of each term. D.L.D.C. will not be held responsible for any property lost or left at the studio. Teachers will not accept responsibility for looking after property belonging to students e.g., watches and jewellery.

PARENT'S VIEWING:

Parent's week for viewing classes will be in the final week of each school term. Spectators are asked to quietly sit in the classroom and watch the last class of term in progress. Spectators are not allowed in the classroom at other times, including rehearsals. Should you wish to speak with the teachers at any time, arrangements must be made through reception. Parent's week may be cancelled at the discretion of the principal. Once you have entered the classroom, you are required to remain seated and silent (this includes other children). DLDC reserves the right to cancel viewing week without notice. No videoing or photos can be taken by parents during these classes to protect the privacy of other students, parents, and children in the classrooms.

PUBLIC HOLIDAYS:

Classes WILL be running on all QLD Public Holidays in 2022. Classes WILL be as usual on all 'pupil free days' as scheduled by the Queensland Education Department. If you miss these classes on public holidays, the missed class rule applies, and an alternative 'make up' class can be assigned on request.

There will be no refunds or credits on classes missed by students on Public Holidays.

2022 CONDITIONS OF ENROLMENT FORM



CONDUCT WITHIN D.L.D.C. PREMISES

No food or drinks allowed in studios or front reception. Food is restricted to Rec. Room at the rear.
All rubbish must be placed in bins provided

SOCIAL MEDIA

Throughout the year DLDC staff may take photos and videos of students to share on our social media (Instagram and Facebook) or on other marketing material, such as flyers, or advertising in newspapers or magazines. Please email us if you are not comfortable with this. We will strive to follow your wishes. Social media content is always displayed with pride and is posted to congratulate our students and their achievements. Students posting videos or photos from inside the studio is encouraged, however we do need to be mindful about posting our Eisteddfod routines. If you are unsure, please send a message to us to check. We encourage all dancers to tag DLDC in their posts and hashtag #dlcdc and #dlcdfam.

Children (students and visitors) are requested not to run or play inside the building or in the car park.

DLDC takes no responsibility for the wellbeing of students or visitors who do not adhere to this rule.

No bad language or loud behaviour in and around the Centre.

Noise within the Reception area to be kept to a minimum so that business can be conducted at the front desk without disruption.

Students must wait in the rear waiting area for commencement of class or for parents to pick them up at end of class.

All equipment (chairs, stools, mats, windows, fans etc.) should be treated with respect and replaced to its proper position at the conclusion of class

No one is allowed within any of the three studios unless accompanied by a staff member

No chewing gum permitted on the premises.

Payments

I have read and understood the 2022 Fee terms/payment conditions, including class makeups, public holidays, rescheduled classes and cancellations.

Indemnity

I authorise DLDC to seek appropriate medical attention in the event that the participant is injured. I agree to indemnify and release DLDC and their teachers for costs in seeking medical attention for my child in 2022.

I agree to the above terms and conditions.

AGREEMENT: I have read and understood the above conditions of enrolment. I agree to be bound by these conditions. I understand that DLDC Pty Ltd reserves the right to take appropriate action to ensure its integrity.